

# APPLICATION FOR SIGN PERMIT

## A. Type of Sign Permit

Type:

- Permanent Sign
- Limited Duration Sign



## For Office Use Only

Sign A/P # \_\_\_\_\_  
Sign Tag# \_\_\_\_\_  
Electrical A/P# \_\_\_\_\_  
Sign Permit Fee: \_\_\_\_\_  
Date: \_\_\_\_\_

## B. Location of Sign

Address: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Parcel \_\_\_\_\_

If a limited duration sign is located within the public right-of way, provide block number of street

## C. Applicant Information

Name of Applicant \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone# \_\_\_\_\_

Sign Installer \_\_\_\_\_ License # \_\_\_\_\_

Address \_\_\_\_\_ Phone# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## D. Permanent Sign Information

- On Building Wall       Freestanding       Canopy
- Illuminated       Non-illuminated

Sign Message \_\_\_\_\_

Dimensions: Sign Area \_\_\_\_\_ square feet

Length \_\_\_\_\_ ft \_\_\_\_\_ inches    Width \_\_\_\_\_ ft \_\_\_\_\_ inches    Height \_\_\_\_\_ ft \_\_\_\_\_ inches

## E. Limited Duration Sign Information

LOCATION:

- Public Right-of-Way  
or  
 Private Property

TIME OF DISPLAY:

- Weekends Only  
or  
 Other Time Period

Sign Message \_\_\_\_\_

Sign Dimensions: \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_

## F: To Be Read by the Applicant

Any information that the applicant has set forth in this application that is false or misleading may result in the rejection of this application. A condition for the issuance of this permit is that the proposed construction will comply at all times with the plans as approved by all applicable government agencies. I hereby declare and affirm, under the penalty of perjury, that all matters and facts set forth in this sign permit application are true and correct to the best of my knowledge, information and belief.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

AUTHORIZED AGENT AFFIDAVIT:

I hereby declare and affirm, under the penalty of perjury, that:

1. I am duly authorized to make this permit application on behalf of:

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Print Property Owner's Name Phone

2. The work proposed by this sign permit application is authorized by the property owner, &

3. All matters and facts set forth in this Affidavit are true and correct to the best of my knowledge, information and belief.

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Original Authorized Agent's Signature Date Print Name

APPROVED

DENIED

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ZONING INSPECTOR'S SIGNATURE DATE